



- Event:** Kegs and Corks Craft Beer and Maryland Wine Festival
August 12, 2017
Hours: Noon to 7:00 PM
www.kegsandcorksfest.com
- Location:** Anne Arundel County Fairgrounds (close proximity to the Annapolis Mall)
1450 General's Highway
Crownsville, Maryland 21032
- Winery Fees:**
- No charge for a 20' x 10' covered space
 - Wineries are responsible for their own samples.
 - If you would prefer being an outside vendor with a larger space (up to 20'x20') the cost is \$200.
- Set-up Time:** Friday, August 11 from 9:00 AM to 5:00 PM
All wineries must set up on Friday, August 11 unless special arrangements are made in advance.
All wineries must be ready by 11:30 AM on August 12.
24 hour security will be provided starting 7:00 PM 8/11/17 to 7:00 AM 8/12/17.
Merchandise left on the property will be at the owner's risk.
- Tear Down:** Saturday, August 12 at 7:05 PM - **Wineries may not begin tear-down until close of festival!!!**
- Serving Times:** **NEW: Pouring of samples will end at 6:00 PM. However, wine sales (glass & bottle) may continue until 6:30 PM!**
- Samplings:**
- Ticketless samplings, not to exceed one fluid ounce per brand, to those wearing a wristband (ages 21 and over) (*Wineries are responsible for the wine poured and can only serve to those wearing a wristband*)
 - For sold glasses of wine 5oz full glass pours in a 5.5oz tasting glass.
- Premium Wine:** Premium pours: \$1/ounce for wines over \$20 and sparkling wines. Please clearly mark Premium pours on signage. Wineries may not switch a wine to premium during the festival.
- Minimum Pourer Age:** Anne Arundel County, 21 years old.
- Permit:** **Required Special Event Permit through the Maryland Comptroller's Office**
Wineries must report event participation with the *off-site event permit* no later than the 20th of the prior month (July 20, 2017). Please classify the event as a "Non-profit wine festival."
- Charity holding the Liquor License:** Special Olympics Maryland
3701 Commerce Drive, Suite 103
Baltimore, MD 21227
- Insurance:** **Required Liability Insurance**
Deadline for sending Certificate of Insurance is August 1, 2017.
Wineries must send a certificate of insurance for the Kegs and Corks Festival. Please add "Kegs and Corks Festival, LLC" and "Anne Arundel County Fair, Inc and Board of Directors" as additionally insured and indicate that you have general liability and liquor liability insurance. Please mail or email the certificate of insurance to:
Kegs and Corks Festival * PO Box 684 * Stevensville, MD 21666
Email: ashlee@kegsandcorksfest.com



- Volunteer Information:** Each winery can have up to 10 volunteer passes for use by legitimate volunteers only.
- Volunteer Check-in:** Wineries must supply Kegs and Corks with a list of volunteer names by Wednesday, August 9, 2017 for check-in purposes. Please email to sharon@kegsandcorksfest.com. All volunteers can check in near the main entrance and will be asked for proper identification. Volunteers must be 21 or over to pour/serve alcohol.
- Electricity:** Electricity can be provided for a fee of \$50. Please see page 3 for payment information. It is recommended Wineries bring backup battery packs. If using electricity please bring a 100ft 12 gauge extension cord.
- Ice:** Ice will be available on-site for a fee. **Payment must be made at time of sale!** Please bring cash or cc #.
- Water:** Water will be available on-site. The festival sponsor requests each winery bring at least two water coolers/buckets for rinsing.
- Wine Pick Up:** We will have a centrally located "Wine Pick Up" tent where attendees can drop off any wine they purchase and pick it up when leaving.
- Booth Rentals:** Some wineries will have booth space under the featured "*Maryland Pavilion.*" Wineries have the option of bringing their own tables and chairs or renting through Kegs and Corks. If you upgrade to a 20'x20' space you have the option of renting a tent as well. Wineries are responsible for bringing banners and any other items for display.
- 8' Tables \$10.00/each
 - Chairs \$3.00/each
 - 20'x20' Tent \$350
- Donations:** We ask each winery to donate 6 bottles of wine for VIP tent where ticket holders can sample.
- Advertising:** The Kegs and Corks' program will list all wineries contact information from this application. If you wish to purchase ad space in our program, please email Ashlee at ashlee@kegsandcorksfest.com.



Winery Application

Name of Winery: _____

Contact: _____

Phone: _____

Address: _____

Email: _____ Website: _____

Booth space requested: _____ 20'x10' covered space (no charge) _____ 20'x20' outside only (\$200 fee)

Is electricity needed: _____ NO _____ YES (\$50 fee) *please supply your own 100ft, 12 gauge power cord*

Rentals: _____ 20'x20' Tent (add \$350 to payment below) _____ Tables (add \$10 each) _____ Chairs (add \$3 each)

Payment for Larger Space, Electricity, or Rentals

Payment type: _____ CASH _____ CHECK (payable to Kegs and Corks Festival) _____ CREDIT CARD

Credit card type: _____ VISA _____ MASTERCARD _____ DISCOVER _____ AMEX

Name as it appears on credit card: _____

Zip Code on Acct: _____ Credit card number: _____

Exp. Date: _____/_____/_____ 3 Digit code: _____

I authorize Kegs and Corks Festival, LLC to charge this credit card in the total amount of: \$_____

Signature

I agree to and accept the terms and conditions listed for the Kegs and Corks Beer and Wine Festival on 8/12/17:

Signature of Vendor Date

Printed Name

Please return completed form along with payment (if applicable) to:
Kegs and Corks Festival * P.O. Box 684 • Stevensville, Maryland 21666
Or email to ashlee@kegsandcorksfest.com